



## Early Release and Ceased Service : Experiencing Severe Financial Hardship Application Form

[Retirement Fund ACT (S12), Retirement Fund (Administration) Regulation 5(7),(c)]

Member's Name: \_\_\_\_\_ Member IC: \_\_\_\_\_  
(Hingoa)

Ministry/Department: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
(Potungaue) (Telefoni)

Date of Birth \_\_\_\_\_ Address: \_\_\_\_\_

Effective Date of Ceased Service: \_\_\_\_\_  
(Aho e ngata ai ho'o ngaue) (Tu'asila)

Reason for this application.  Education Assistance Email: \_\_\_\_\_  
(Uhinga 'o e kole ni)

Unemployment Assistance

- Document Checklist
- Letter from the Public Service Commission confirming Ceased Service
  - Declaration by the Member that he/she is facing Financial Hardship and that he/she has been unemployed for 3 months or more
  - Proof of payment request from Educational Institution i.e. School Fees/Exam Fees
  - Proof of relationship with the member

### Method of Benefit Payment

Cheque  
(Sieke)

Bank Account  
(Akauni Pangike)

Bank Name: \_\_\_\_\_  
(Pangike)

A/C No.: \_\_\_\_\_  
(Fika Akauni)

Account Name: \_\_\_\_\_  
(Hingoa 'i he Akauni)

Any resulting Bank Fees will be deducted from the Member's Leaving Service Benefit  
(Kapau oku 'i ai ha ngaahi totongi Pangike 'e to'o ia mei he ngaahi monu'ia 'o e Memipa.)

### DECLARATION

I hereby indemnify the Retirement Fund Board from any liability whatsoever, including any loss of benefits that may arise as a consequence in acceding and approving my application for Early Release of my benefits.  
(Oku ou faka'ata 'a e Poate ki he Pa'anga Malolo mei ha nga'ahi mo'ua pe kau ai 'a e mole 'a 'eku monu'ia malolo mei he ngaue tu'unga 'i he tohi kole ni)

Signature: \_\_\_\_\_  
(Fakamo'oni 'a e Memipa)

Date: \_\_\_\_\_  
(Aho)

**Official Use Only**

Checked by:  
Benefit & Claims Officer: \_\_\_\_\_

Verified by:  
Operations Manager: \_\_\_\_\_

Comments & Recommendations

Approved       Not Approved

Decision by:  
Chief Executive Officer: \_\_\_\_\_

Date: | | | | | | | | | |

